**Job Opening:**

Activity Specialist- Martial Arts

New York City Mission Society improves the lives of children, youth, and families in the city’s most underserved communities. Through programs and services that respond to community needs, we create cycles of success for generations to come.

New York City Mission Society’s Power Academy is an after-school program dedicated to cultivating the personal growth and educational advancement of all of 6th to 8th grade participants. With a curriculum focused on academic enrichment, community service, cultural enrichment, the arts, recreation, and character education, Power Academy reinforces school-day learning in a safe and healthy environment. Programming is provided after school, on school holidays, and during the summer. **(This position is Fully In-Person and will begin September 2022)**

**Position Summary**  
**Title:** Activity Specialist- Martial Arts

**Program:** Harlem Village Academy

**Reports To:** Program Director

**Supervises:**

**Employment Status:** Part-Time (Tuesday and Thursday, 3-6pm) – **6 Hours per Week**

**Basic Function:** Teach martial arts and its foundational principles to middle school-aged after-school participants while creating a nurturing environment that fosters the creativity and educational advancement of the children.

**Duties and Responsibilities**

* Create a supportive and nurturing group environment.
* Ensure the safety of all children.
* Provide age-appropriate martial arts activities according to the program schedule.
* Develop and implement lesson plans.
* Prepare materials and hand-outs for lessons.
* Create and coordinate student showcases related to martial arts.
* Attend team and group supervision meetings.
* Attend professional development trainings as required by the agency and program contract.
* Other duties as assigned.

**Qualifications**

* Minimum Associate’s Degree in a related field or two years of experience working with students (elementary or middle-school aged) required.
* Must be a certified Martial Arts instructor.
* Must have experience training children in martial arts or any other related discipline.
* Must have strong interest in working with children.
* Must have the ability to work collaboratively with a wide range of program and school staff.
* Must have excellent communication (written and verbal), interpersonal and organizational.
* Experience overseeing a group of young people preferred.
* Experience creating lesson plans preferred.

**General Requirements**

Staff is expected to be committed to the mission, vision, and values of Mission Society.

**Salary and Benefits:** $30.00 per hour

**Apply**

Interested and qualified individuals should forward their resumes with cover letter to: [HR@nycmissionsociety.org](mailto:HR@nycmissionsociety.org). **Include in Subject Line: Re: Martial Arts Activity Specialist, HVA Power Academy.**

Note: We are unable to accept phone calls. Applicants must meet qualifications stated above.

Only applicants selected for further consideration will be contacted.

*Mission Society of New York City is an equal opportunity and affirmative action employer. Qualified applicants will receive consideration without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.*